

**TENANT SCREENING CENTER SAMPLE QUESTIONS FOR VERIFICATION OF
PRESENT AND PREVIOUS LANDLORDS AND CURRENT EMPLOYER**

VERIFICATION OF PRESENT LANDLORD

Name of Rental Applicant: _____

Date: _____

Landlord's Name: _____

Landlord's Street Address: _____

Landlord's Phone Number: _____

Verified By/How: _____

Verifier Title: _____

Does _____ have a lease with you? _____
Name of Rental Applicant

What is the lease expiration date? _____

Did _____ give you proper notice? _____
Name of Rental Applicant

What was the move in date? _____

What was the move out date? _____

What is the monthly rent amount? _____

Does _____ pay you as agreed? _____
Name of Rental Applicant

Have there been any late payments? _____

Have there been any NSF checks? _____

Has there been any balance owing? _____

Have there been any legal notices? _____

Is _____ a responsible party on the lease? Any others? _____
Name of Rental Applicant

Are there any problems or complaints on file? _____

Are there any pets? _____

Would _____ be eligible to re-rent? _____
Name of Rental Applicant

VERIFICATION OF PREVIOUS LANDLORD

Name of Rental Applicant: _____

Date: _____

Landlord's Name: _____

Landlord's Street Address: _____

Landlord's Phone Number: _____

Verified By/How: _____

Verifier Title: _____

Did _____ have a lease with you? _____
Name of Rental Applicant

What was the lease expiration date? _____

Did _____ give you proper notice? _____
Name of Rental Applicant

What was the move in date? _____

What was the move out date? _____

What was the monthly rent amount? _____

Did _____ pay you as agreed? _____
Name of Rental Applicant

Were there ever any late payments? _____

Were there ever any NSF checks? _____

Was there ever any balance owing? _____

Were there ever any legal notices? _____

Was _____ a responsible party on the lease? Any others? _____
Name of Rental Applicant

Were there ever any problems or complaints on file? _____

Were there any pets? _____

Would _____ be eligible to re-rent? _____
Name of Rental Applicant

VERIFICATION OF CURRENT EMPLOYER

Employer Name: _____

Address: _____

Human Resources Telephone Number: _____

How Verified: _____

Date Verified: _____

Verified by: _____

Verifier Title: _____

What is _____ position? _____
Name of Rental Applicant

What is _____ hire date? _____
Name of Rental Applicant

What is _____ wage/salary? _____
Name of Rental Applicant

What is _____ type/status (Full Time/Part Time)? _____
Name of Rental Applicant